



BEACH MAINTENANCE APPLICATION FORM

Development Services Department, Coastal Resources Division
823 Rosenberg, 4th Floor, Room 401, Galveston, TX 77550

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www.galvestontx.gov

Annual Beach Maintenance Application (2018)

I. PROPERTY INFORMATION

Street Address/Location, or

Legal Description (Lot Number, Block Number, Subdivision)

II. APPLICANT INFORMATION

OWNERSHIP (Check One): ☐ Individual ☐ Corporation ☐ Partnership ☐ Trust

If ownership is a trust or corporation, list the partners or principal, their address and positions on a separate attachment

Property Owner Name

Telephone

Mailing Address

E-mail Address

Applicant/Representative Name

Telephone

Mailing Address

E-mail Address

III. ACKNOWLEDGEMENTS

I certify that ☐ I am the legal owner on record, or ☐ I have secured the property owner's permission and have full authority to make this application, and that the above information is correct and complete to the best of my knowledge and ability. **Please read below and sign.**

I understand that:

- All documents submitted with this application are subject to open records requests in accordance with the Open Records Act / Texas Public Information Act.
- Receipt of an application does not constitute application completeness and that staff will review the application and return incomplete applications.
- Application fees are non-refundable once an application has been accepted and processed.
- The Texas General Land Office must review this application prior to any authorization to proceed with the Beach Maintenance Sworn Affidavit.
- I will be required to conform to all comments received from the Texas General Land Office regarding this application.
- I must comply with the City of Galveston's Beach Access Dune Protection and Beachfront Construction Regulation Section 29-2, Beach Maintenance Activities, and Title 31, Texas Administrative Code, 15.

By providing my signature, I have read, understand, and agree with the above:

Printed Name and Signature of Applicant

Date

Printed Name and Signature of Property Owner

Date

IV. APPLICANT CHECKLIST

- ✓ *Electronic copies of documents and photos are preferred. Other pertinent information to support this application should also be attached.*
- ✓ *Documents submitted digitally can be submitted either via e-mail or on CD/DVD or USB Drive. All printed documents should be provided in 8.5-inch x 11-inch, or please fold to appropriate size if larger. All drawings must be to scale.*

[] Application Narrative that addresses, at a minimum, the following:

▪ **Written statement describing:**

- The linear footage of the beach to be raked.
- The frequency that the beach will be raked.
- The type of equipment that will be used.
- Plan and method for placement of the seaweed within the subdivision.
- Plan and method for the disposal of trash and debris.
- That there will be a person present that will observe the work, to avoid disturbance of any nesting turtles.
- Affirmation that the proposed activity will not adversely affect the public, public beach access way, or exacerbate erosion.

▪ **Information verifying:**

- The sand will remain between the line of vegetation and the mean high tide.
- The activity will not adversely weaken the dune or dune vegetation or reduce the protective functions of the dunes.
- The activity will not result in the significant redistribution of sand.
- The activity will not significantly alter the beach profile or the line of vegetation.

[] **Site Plan, (1 copy)** – must include, a Subdivision site plan, map or plat, indicating the current locations of the north toe of the dune and line of vegetation/200' from mean low tide line and indicating the proposed location for the placement of the seaweed.

[] **Permit/Authority Documentation from Other Agencies, (1 copy)** Provide documentation that the property owner/applicant has secured all necessary authorization and/or permits from state and federal agencies, including but not limited to the U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, Texas Parks and Wildlife.

[] **Current Color Photographs of the beach, (1 set)** (Start from east of the subdivision, every 200 feet looking west from the water to the dune and another photograph looking from the water line directly at the dune. The photographs shall clearly show the location of the vegetation line, the existing dune on the tract, structures seaward of the line of vegetation, the erosion response structures and the area that will be maintained.) If printed, photos should be a minimum of 4-inch x 6-inch prints.

[] **Title Report, (1 copy)** – if property was purchased within the last 60 days

[] **Non-Refundable Application Fee (includes Best Practices Affidavit) \$500.00** (payable to the City of Galveston)